Permit #F00141753

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00141753 **Type of Permit:** FILMING **Release Date:** 08/30/2018

Production Company UNIVERSITY OF SOUTHERN CALIFORNIA

Insured Company Name UNIVERSITY OF SOUTHERN CALIFORNIA

Contact Phone No. 1 213-740-2895
Contact Phone No. 2
Fax 213-740-7308
Address 851 DOWNEY WAY, HSH 300
LOS ANGELES, California 90089

Production Title LULLABY

Type of Production Student

Producer Chaochen Li

Director Jiaxuan Cai

1st AD Jiaxuan Cai

Production Manager Chaochen Li

FilmL.A. Coordinator Ramona Jones

Location Manager Chaochen Li
Primary Phone Mobile - 213-245-0504
Secondary Phone

Location Assistant Chaochen Li
Primary Phone Mobile - 213-245-0504
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE $26.00

Total Permit Fee $26.00

Number of Locations 2

NOT A PERMIT

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Summary Information

Location

Permit Number	F00141753	**Location Manager**	Chaochen Li
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 213-245-0504
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	LULLABY		

Location Address 227 N Lake St, Los Angeles, CA, 90026

Location Type Park

Location Description Lake Street Park

Film Dates 9/2/2018 - 9/2/2018 17:00 - 19:00 1 day

Open or Closed to the Public Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached documents USC Student Certification 'Lullaby'.pdf
62219 Lake Street Park Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	1

Personnel on Location

Type	Quantity
Cast	1
Crew	3

Filming Activities Exterior Dialogue; Handheld equipment; Park reservation #62219.; Activity to take place on park property. ;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Lolita Magallon
LOS ANGELES CITY POLICE DEPARTMENT	Melissa Hernandez

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Summary Information

Location

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Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 213-245-0504
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	LULLABY		

Coordinator Note No Monitor Required.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

Permit Number	F00141753	**Location Manager**	Chaochen Li
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 213-245-0504
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	LULLABY		

Location Address 8375 Glencrest Hills, Los Angeles, CA, 91352

Location Type Private Residence

Film Dates 9/8/2018 - 9/9/2018 07:00 - 19:00 2 days

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document USC - 'Lullaby' 8375 Outland View Dr.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	3
Crew	6

Filming Activities Equipment on property; Interior and exterior dialogue; Interior and exterior establishing shots. ; All activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Vincent Aguirre

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

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Summary Information

Location

Permit Number	F00141753	**Location Manager**	Chaochen Li
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 213-245-0504
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	LULLABY		

NOT A PERMIT

USC School of Cinematic Arts

STUDENT PRODUCTION OFFICE
Telephone: 213.740.2895
Fax: 213.740.7308
Email: spo@cinema.usc.edu

STUDENT CERTIFICATION

Falsifying information or using an invalid production number is a violation of the student conduct code. Production numbers may only be used for the class for which they are assigned.

Date: 8/21/2018 (Expires after 30 Days)

This is to certify that Chaochen Li (NAME OF STUDENT) is enrolled in CTPR 508 -18622 (CLASS NO.)

for the FALL (FALL/SPRING/SUMMER), 2018 (YEAR) semester and is engaged in the production of an authorized student project, USC Production Number: 183-508-5024 (PRODUCTION NO. [xxx-xxx-xxxx])

entitled Lullaby (TITLE OF THE PRODUCTION).

The number of cast and crew members: 1 – 3 / (4 – 10) / 10+ . (PLEASE CIRCLE ONE)

The following individuals are members of the crew who are authorized to use this form:

NAME	POSITION	PHONE NUMBER
Chaochen Li	Producer	213-245-0504
Jiaxuan Cai	Director	213-245-9979
Ihsanul Huq	Cinematographer	402-304-8813

Student productions undertaken by SCA students are for instructional purposes only and are not intended for any commercial use. **USC retains the copyright to the above stated student produced project.**

Student Signature: Chaochen Li Date: 8/21/2018

---------- **SPO STAFF USE ONLY** ----------

USC ID Number: 3601687893 Number of CREW members certified: 3

Sincerely,

USC SCHOOL OF CINEMA TV STUDENT PRODUCTION OFFICE

USC SCHOOL OF CINEMATIC ARTS
STUDENT PRODUCTION OFFICE
S.P.O.

Revised 07/18/14

Permit #F00141753

LIVE ON

Permit #F00141753

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to film at Lake Street Park 09/02/18. (see plot plan)**
- **Students are not approved in the skate park area.**
- **Students are not approved to be in the playground area. However, students can use playground area has a background in their shoot.**
- **Permission needed to film public.**
- **If filming children, parents/legal guardian must give permission and be present at all times.**
- **Students must park off site**
- **Ok to have hand held equipment, and hand held cameras**
- **Students are not approved to have a generator on site.**
- **Students are not approved to have any heavy equipment**
- **Students will not be catering on site.**
- **Company is not approved to have any heavy equipment on site.**
- **Students must behave in a professional manner at all times; otherwise a Park Film Monitor will be assigned to them.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.

NOT A PERMIT

- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

F-141753- UNIVERSITY OF SOUTHERN CALIFORNIA
"LULLABY"
Lake Street Park

Permit #F00141753

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Lullaby					
FILMING ADDRESS	8375 Outland View Dr, Sun Valley, Los Angeles, CA 91352					
DATE(S)	9/8/2018 - 9/9/2018. (filming hours apply to both days)					
HOURS	FROM	7:00	AM / PM	TO	7:00	AM / PM

Description of scenes & parking:

Interior Dialogue Scene.

3 cars park on the private property.

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Chaochen Li	213-245-0504
Name of Primary Student Contact	Daytime Phone #
University of Southern California / Scott Kroopf	310-625-8811
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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